



## Application for Stablehand/Kennel Attendant Licence - 3 year licence

Indicate the licence you are applying for:

- Thoroughbred Stablehand (Minor applicants must have attained 15 years of age and provide supporting letter from trainer)
- Harness Racing Stablehand (Minor applicants must have attained 14 years of age and provide supporting letter from trainer)
- Greyhound Kennel Attendant (Minor applicants must have attained 14 years of age and provide supporting letter from trainer)

Pay the application fee as per current fee schedule on QRIC website. **This fee is non-refundable.**

Submission of this application does not guarantee approval. Applications may be deferred for further investigation, interview or for any other reason at the QRIC's discretion.

Should you have any queries in relation to the completion of this form, please contact Licensing on **1300 087 021**. Failure to submit any of the supporting information will result in your application not being considered.

### FORM COMPLETION CHECKLIST

To enable your application to be considered promptly, you must:

- answer **ALL** questions in this application form truthfully;
- attach evidence of your identity e.g. copy of passport, driver's licence or birth certificate;
- attach a National Police Certificate if over 18 years, issued within the last 3 months, which you may obtain from your local police station or online (e.g [www.police.qld.gov.au/policecertificates/](http://www.police.qld.gov.au/policecertificates/));
- attach one recent passport sized photograph of yourself;
- guardian/parental consent required for any person under the age of 18 years;
- attach any additional information outlined in this form;
- attach proof of your right to work if you are not an Australian citizen e.g. certificate of residence/visa;
- sign the declaration on the last page of this form; and
- Pay the application fee as per the current fee schedule (see below).
- Harness Racing Stablehands **must** submit a medical examination completed by a medical practitioner
- Kennel Attendant applicants **must** attach completed written and practical assessments

#### IMPORTANT INFORMATION

The Queensland Racing Integrity Commission (QRIC) is collecting the information on this form to assess whether you are eligible for a licence. This is authorised by the *Racing Integrity Act 2016*. QRIC may give some or all of this information to the Queensland Police Service for the purpose of assessing your suitability to be a licence holder.

\*\*\*\*\* Pay the application fee as per the current fee schedule:

<https://www.qric.qld.gov.au/licensing-and-ownership/schedule-of-fees-and-charges/>

#### HOW TO PAY

QRIC provides credit card payment through BPoint, an easy and secure online payment portal. Refer to the payment options on our website for details on how to make payment.

<https://www.qric.qld.gov.au/payment-options/>

QRIC/2017/3878 v1.01

Refer to the Commission's privacy policy on our website.

Queensland Racing Integrity Commission  
ABN: 64 838 583 571  
PO Box 15666  
CITY EAST QLD 4002

Phone: 1300 087 021  
Email: [licensing@qric.qld.gov.au](mailto:licensing@qric.qld.gov.au)  
Website: [www.qric.qld.gov.au](http://www.qric.qld.gov.au)

Office Hours:  
8:30am to 4:00pm, Mon-Fri  
Closed public holidays

## Applicant Details

<b>Title</b> (Mr, Miss, Mrs, Ms Dr etc)		<b>Surname</b>	
<b>Given Names</b>			
<b>Preferred Name</b>			
<b>Date of Birth</b>			
<b>Place of Birth</b>			
<b>Gender</b>	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
<b>Street No</b>			
<b>Street</b>			
<b>Suburb</b>			
<b>Postcode</b>		<b>State</b>	
<b>Home Phone</b>		<b>Fax</b>	
<b>Mobile</b>			
<b>Email</b>			
<b>Postal Address</b>			
<b>Suburb</b>			
<b>Postcode</b>		<b>State</b>	

## Consent for Minors (Under 18 years of age)

I, .....(name)  
of, .....(address)  
Being the legal guardian/parent of the applicant .....(applicant name)  
Hereby consent to him/her being licensed with the Queensland Racing Integrity Commission. I understand that the applicant will be subject to the Racing Legislation and the Rules of Racing that apply.  
**Signature:** .....**Date:** .....

## Emergency Contact

This information is collected to enable the QRIC or the Controlling Body to contact a person nominated by you in the event of an accident or emergency. The QRIC or the Controlling Body may disclose this information to third parties.

Name

Contact Phone Number

Relationship to applicant

QRIC/2017/3878 v1.01

Refer to the Commission's privacy policy on our website.

Queensland Racing Integrity Commission  
ABN: 64 838 583 571  
PO Box 15666  
CITY EAST QLD 4002

Phone: 1300 087 021  
Email: [licensing@qric.qld.gov.au](mailto:licensing@qric.qld.gov.au)  
Website: [www.qric.qld.gov.au](http://www.qric.qld.gov.au)

Office Hours:  
8:30am to 4:00pm, Mon-Fri  
Closed public holidays

## Contact with Racing Control Bodies

As part of the licensing process, the QRIC will liaise with interstate and overseas Racing Control Bodies in all codes of racing to determine whether you have ever been involved in racing in any capacity and your disciplinary history with any bodies that have issued you with a licence. The QRIC will disclose to other Racing Control Bodies the fact that you have made application to the QRIC for a licence and your date of birth and contact details for the purpose of identifying you.

Have you previously been licensed by an Australian or overseas Racing Control Body?

Yes  No

Details:

If Yes, please provide all licence details including type, State and dates?

Have you ever had a licence disqualified, revoked, suspended, withdrawn or a licence application refused by any Racing Authority?

Yes  No

Details:

## Racing Industry Experience (all codes)

QRIC collects this information to determine whether you have had the opportunity to develop skills and to receive practical training in caring for racing animals.

QRIC may contact any trainers who have engaged your services in the past for the purpose of determining whether you possess the knowledge and skills necessary to be a Stablehand/Kennel Attendant.

Please identify any racing industry experience that you have as well as effective dates.

Please outline any experience you have had with animals

## Greyhound Kennel Attendant only

You must attach the following documents in order for your application to be processed:

- Attendant Licence — Written Assessment, and
- Greyhound Attendant Licence—Practical Assessment.

Specific details can be found here: <https://www.qric.qld.gov.au/licensing-and-ownership/greyhound/licensing/>

## Harness Racing Stablehand Only

Harness Racing Stablehand applicants must submit a completed medical examination with their application. This must be completed by a Medical Practitioner.

A copy of this document is available on our website at:

<https://www.qric.qld.gov.au/wp-content/uploads/2017/06/health-assessment-results-1.pdf>

QRIC/2017/3878 v1.01

*Refer to the Commission's privacy policy on our website.*

Queensland Racing Integrity Commission  
ABN: 64 838 583 571  
PO Box 15666  
CITY EAST QLD 4002

Phone: 1300 087 021  
Email: [licensing@qric.qld.gov.au](mailto:licensing@qric.qld.gov.au)  
Website: [www.qric.qld.gov.au](http://www.qric.qld.gov.au)

Office Hours:  
8:30am to 4:00pm, Mon-Fri  
Closed public holidays

## Criminal History

As part of the licensing process, the QRIC requires every applicant to obtain a National Police Certificate (NPC) from their local police station or at an accredited Crimtrac agency ([www.crimtrac.gov.au](http://www.crimtrac.gov.au)) and attach the original certificate to this application. If you are not an Australian citizen, you may need to obtain a NPC from your country of origin. Any criminal conviction incurred in any country in the world must be disclosed. A prior criminal history does not prevent a person from obtaining a licence, but any prior convictions are taken into account when deciding whether an applicant is a fit and proper person to be involved in racing in Queensland. This information may be disclosed to Control Body personnel; government authorities.

**“conviction”** of an offence means being found guilty of an offence, on a plea of guilty or otherwise, whether or not a conviction is recorded.

<p>You understand that if you are charged with an offence under Australian Law that you must notify the QRIC within 14 days?</p>	<p><input type="checkbox"/> Yes By ticking Yes, you acknowledge your understanding of this requirement!</p>
<p>Do you have any prior criminal convictions or charges INCLUDING GUILTY PLEAS WITHOUT CONVICTION?</p> <p>If so, please outline the circumstances surrounding your charges or conviction/s. (Attach additional information if insufficient room).</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No Details:</p>
<p>Are you currently facing a charge for any offence anywhere in Australia or overseas?</p> <p>If Yes, please provide details of the charge, the Court and the next hearing date.</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No Details:</p>
<p>Have you ever been charged with any offence relating to cruelty to animals?</p> <p>If yes, please outline the nature of the charge and the outcome of the matter.</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No Details:</p>

QRIC/2017/3878 v1.01

Refer to the Commission's privacy policy on our website.

Queensland Racing Integrity Commission  
 ABN: 64 838 583 571  
 PO Box 15666  
 CITY EAST QLD 4002

Phone: 1300 087 021  
 Email: [licensing@qric.qld.gov.au](mailto:licensing@qric.qld.gov.au)  
 Website: [www.qric.qld.gov.au](http://www.qric.qld.gov.au)

Office Hours:  
 8:30am to 4:00pm, Mon-Fri  
 Closed public holidays

## Statutory Declaration

I, \_\_\_\_\_ (name)  
of \_\_\_\_\_ (residential address)

do solemnly and sincerely declare as follows:

1. I have read the Standards of the QRIC approved under the *Racing Integrity Act 2016 (RIA)*, and published on the QRIC's website at [www.qric.qld.gov.au](http://www.qric.qld.gov.au), and I agree to be bound by these Standards.
2. I am aware and will abide by the *RIA*, *Racing Act 2002 (RA)* and the Rules of Racing and any lawful direction issued by a steward or authorised officer of the QRIC.
3. I am aware that I am required to continually update myself in relation to recent rule changes to the Rules of Racing that are published on the Racing Queensland website [www.racingqueensland.com.au](http://www.racingqueensland.com.au).
4. I understand that disciplinary action may be taken against me, including revocation of my licence, if I do not abide by the *RIA*, *RA*, Standards of the QRIC, the Rules of Racing or a lawful direction issued by a steward or authorised officer of the QRIC.
5. I am not currently subject to any disciplinary action initiated by any other Control Body or Racing Jurisdiction. I will immediately inform the QRIC should any other Control Body initiate disciplinary action against me.
6. I consent to the QRIC disclosing my personal information to and obtaining information in relation to bets I place (in my own capacity or on behalf of any other person) from any entity operating:
  - a. Any totalisator operator in Australia or elsewhere;
  - b. Any bookmaker licensed to operate in Australia or elsewhere, including corporate bookmakers;
  - c. Any betting exchange (licensed or unlicensed) operating in Australia or elsewhere.
7. I understand that any entity that provides information to the QRIC in compliance with a request made by QRIC does so with my consent and is not breaching the *Information Privacy Act 2009 (Qld)* or any other State or Commonwealth legislation concerning the protection of information concerning my personal affairs, in complying with the request by the QRIC.
8. I am aware that the QRIC collates personal information relating to me as part of the process of retaining records of all persons licensed by the QRIC. I consent to the QRIC disclosing and requesting personal information concerning my affairs as a licensee to/from:
  - a. Authorised employees and agents of the QRIC;
  - b. Other State and Commonwealth departments and agencies;
  - c. Racing Queensland or Principal Racing Authorities in other states and territories in Australia and elsewhere;
  - d. Your public liability insurer and any agent acting on behalf of your insurer;
  - e. An owner or licensee of a venue at which betting on a code of races is conducted;
  - f. WorkCover and providers of insurance in the racing industry, and
  - g. I agree to advise the QRIC in writing if I do not consent to my name and contact details being published on the QRIC website.
9. I understand that the QRIC may investigate me for non-compliances under racing legislation. I acknowledge and agree that the QRIC may publish reports on its findings after any investigation on its website where the report, and a summary of it containing my name, will be available publicly. I consent to the disclosure of my personal information by the QRIC for this purpose and this consent continues after the expiry or termination of any licence held by me under racing legislation.

I consent to my personal information being made available online and acknowledge that this means it may be accessed from outside Australia.
10. I understand that the QRIC may grant me a licence on various conditions and that QRIC has the right to impose additional conditions on my licence, during any licensing period.

QRIC/2017/3878 v1.01

Refer to the Commission's privacy policy on our website.

Queensland Racing Integrity Commission  
ABN: 64 838 583 571  
PO Box 15666  
CITY EAST QLD 4002

Phone: 1300 087 021  
Email: [licensing@qric.qld.gov.au](mailto:licensing@qric.qld.gov.au)  
Website: [www.qric.qld.gov.au](http://www.qric.qld.gov.au)

Office Hours:  
8:30am to 4:00pm, Mon-Fri  
Closed public holidays

11. I have not been convicted or charged with a criminal offence anywhere in the 3 years prior that I have not already notified QRIC of.
12. I understand that, as a condition of the licence, I am required to notify the QRIC in detail within 14 days of being charged with an offence.
13. I understand that the QRIC may immediately suspend my licence if I fail to pay a debt owed to the Commission within 30 days or such other period of time as agreed between the Commission and the licence holder.
14. I understand that if I am placed on the Forfeit List by a control body that the treatment of Forfeits will apply including suspension/disqualification as per the Rules of Racing.
15. All information I have provided in this declaration is true and correct. I understand disciplinary action may be taken against me, including revocation of my licence, if I provide information to the QRIC that is incorrect in any particular.
16. I am aware and understand that it is an offence under section 214 of the RIA for me to knowingly make a false statement in an application for a licence. Subject to a maximum penalty of 200 penalty units or 2 years' imprisonment.
17. I have not taken part in any act of animal cruelty nor have instructed someone else (or given any express or implied approval to someone else) to take part in any act of animal cruelty.
18. To the best of my knowledge, no animal while under my care or ownership has been involved in any act of animal cruelty in relation to training in the past, including the practice known as live-baiting or bleeding.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867 (Qld).

\_\_\_\_\_  
(Name of Applicant)

\_\_\_\_\_  
**(Name of Qualified Witness)**

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
**(Signature of Qualified Witness)**

\_\_\_\_\_  
(At) (Date)

\_\_\_\_\_  
(At) (Date)

=====

If applicant is under 18 years of age, then signature of Guardian is required.

\_\_\_\_\_  
(Name of Guardian)

\_\_\_\_\_  
(Signature of Guardian)

\_\_\_\_\_  
(At) (Date)

**Note:**

This application must be signed by a witness as described in the [Oaths Act 1867](#)

QRIC/2017/3878 v1.01 Queensland Racing Integrity Commission ABN: 64 838 583 571 PO Box 15666 CITY EAST QLD 4002	<i>Refer to the Commission's privacy policy on our website.</i> Phone: 1300 087 021 Email: <a href="mailto:licensing@qric.qld.gov.au">licensing@qric.qld.gov.au</a> Website: <a href="http://www.qric.qld.gov.au">www.qric.qld.gov.au</a> Office Hours: 8:30am to 4:00pm, Mon-Fri Closed public holidays
---	--