

## Trackwork Rider Licence Application

A Trackwork Rider is employed by a licensed trainer to ride trackwork and may also fulfil the role of a Stablehand. The Queensland Racing Integrity Commission (QRIC) will assess your current skills and background to determine competency as a trackwork rider.

If deemed necessary, a Riding Assessment will be required in relation to your ability to ride trackwork as well as your general knowledge of the Rules of Racing for track riders/licensees, track rules and safety. As a licensed Trackwork Rider you may participate in:

- General track work sessions;
- General stable work; and
- Jump Outs, only if you have been assessed competent for Jump Outs.

### Overview of the licensing process

- 1) Answer all questions and sign this application form.
- 2) Attach the following –
  - A National Police Certificate, which you may obtain from your local police station. Must have been issued within the previous 12 months.
  - Insert the Receipt reference of payment made to the QRIC for the application fee.
  - A recent passport sized photograph of the applicant.
  - A photocopy of proof of your identity e.g. drivers licence, birth certificate, passport etc.
  - If you are not an Australian citizen proof of your right to work e.g. certificate of residence/ photocopy of visa.
  - If the applicant is under 18 years of age, the under 18 declaration to be signed by a parent or legal guardian
- 3) Medical Certificate – must be on a QRIC Trackwork Rider Medical form  
(*New medical required to renew licence each season*)
- 4) Send your application to the QRIC by post or email.

Submission of this application does not guarantee approval. Applications may be deferred for further investigation, interview or for any other reason at the QRIC's discretion.

Should you have any queries in relation to the completion of this form, please contact Licensing on **1300 087 021**

Failure to submit any of the supporting information will result in your application not being considered.

\*\*\*\* Pay the application fee as per the current fee schedule:

<https://www.qric.qld.gov.au/licensing-and-ownership/schedule-of-fees-and-charges/>

### HOW TO PAY

QRIC provides BPoint, an easy and secure online payment portal. Refer to the payment options on our website for details on how to make payment.

<https://www.qric.qld.gov.au/payment-options/>

QRIC/2016/2783 V1.01

Refer to the Commission's privacy policy on our website.

Queensland Racing Integrity Commission  
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PO Box 15666  
CITY EAST QLD 4002

Phone: 1300 087 021  
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Website: [www.qric.qld.gov.au](http://www.qric.qld.gov.au)

Office Hours:  
8:30am to 4:00pm, Mon to Fri  
Closed public holidays



### APPLICANT DETAILS

This information is collected for the purposes of enabling the QRIC to identify and contact you.

1	Full Name (Mr/Mrs/Ms/Miss)	
2	Have you been known by any other name?	
3	Date and place of birth	
4	Residential address	Suburb: _____ Postcode: _____
5	Postal address	Suburb: _____ Postcode: _____
6	Home phone number	
7	Mobile number	
8	Facsimile number	
9	Email address	

### Nominated contact person

This information is collected to enable the QRIC to contact a person nominated by you in the event of an accident or emergency. Please note if you are under 18 years of age the Nominated Contact Person must be your legal guardian. The QRIC may disclose this information to third parties.

10	Nominated contact person.	
11	Persons' relationship to you.	
12	Contact number	

### Consent For Minors (Under 18 Years Of Age)

I, \_\_\_\_\_ (Name)

Of \_\_\_\_\_ (Address)

being the legal guardian/parent of the applicant \_\_\_\_\_ (Name)

hereby consent to him/her being registered with the Queensland Racing Integrity Commission. I understand that the applicant will be subject to the Rules of Thoroughbred Racing.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ DOB: \_\_\_\_\_

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### Employment history/ riding experience

The QRIC collects this information to determine whether you have had the opportunity to develop skills and to receive practical training in caring for and riding thoroughbred horses.

The QRIC may contact any trainers who have engaged your services for the purpose of determining whether you possess the skills and aptitude necessary to be a trackwork rider.

13	<p>Have you previously held a licence with the QRIC or registered racing authority in Queensland?</p> <p>If yes please provide details</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Details:</p>
14	<p>Please state names of Trainers with whom you have had previous employment, and when this was</p>	<p>Details:</p>
15	<p>Please outline any relevant riding experience</p>	<p>Details:</p>

### Contact with racing control bodies

As part of the licensing process, the QRIC will liaise with interstate and overseas control bodies in all codes of racing to determine whether you have ever been involved in racing in any capacity and your disciplinary history with any bodies that have issued you with a licence.

The QRIC will disclose to other registered racing authorities the fact that you have made application to the QRIC for a licence and your date of birth for the purpose of identifying you.

16	<p>Have you held a licence that was issued by any registered racing authority in Australia or overseas such as;</p> <ul style="list-style-type: none"> <li>• Racing NSW / Racing Victoria Ltd</li> <li>• Harness or Greyhound Racing Authorities</li> <li>• New Zealand Thoroughbred Racing Board</li> </ul> <p>If yes please provide details <b>(including dates)</b>.</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Dates:</p> <p>Details:</p>
17	<p>Have you ever had a licence disqualified, revoked, suspended, withdrawn or refused by any registered Racing Authority?</p> <p>If so with which authority did this occur and when?</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Details:</p>



### Criminal history

As part of the licensing process, the QRIC requires every applicant to obtain a National Police Certificate and attach the original certificate to this application. A prior criminal history does not necessarily prevent a person from obtaining a licence, but any prior convictions may be taken into account when deciding whether an applicant is an appropriate person to be involved in thoroughbred racing in Queensland.

*“conviction” of an offence means being found guilty of an offence, on a plea of guilty or otherwise, whether or not a conviction is recorded.*

The QRIC may disclose any relevant prior convictions to your proposed employer.

18	<p>Do you have any prior criminal convictions or charges INCLUDING GUILTY PLEAS WITHOUT CONVICTION In Australia or overseas? If so, please outline the circumstances surrounding your charges or conviction/s.</p> <p>(Please attach additional information to your form should there be insufficient room).</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Details:</p>
19	<p>Are you currently facing a charge for any offence anywhere in Australia or overseas?</p> <p>If so, please advise the nature of the charge, the Court location and next remand or hearing date.</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Details:</p>
20	<p>Have you ever been charged with any offence relating to cruelty to animals?</p> <p>If so, please outline the nature of the charge and the outcome of the matter.</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Details:</p>
21	<p>Do you understand that if you are charged with an offence under Australian Law that you must notify The Queensland Racing Integrity Commission within 14 days?</p>	<p>Yes <input type="radio"/></p>



**Trainer details (for completion by your proposed employer)**

22.	Have you interviewed the proposed Track work rider to determine their ability to ride trackwork and handle racehorses?	Yes <input type="radio"/> No <input type="radio"/>
23.	Have you discussed with the proposed trackrider their background, including any criminal history?	Yes <input type="radio"/> No <input type="radio"/>
25.	Have you obtained a copy of the relevant track rules from the course manager and provided them to your track rider?	Yes <input type="radio"/> No <input type="radio"/>
26.	In the event that the proposed trackwork rider receives a licence, will you undertake to provide the person with training in their Workplace Health and Safety obligations?	Yes <input type="radio"/> No <input type="radio"/>
<b>Full Name of Trainer:</b>		
<b>Signature of Trainer:</b>		X..... Date: .....

With the permission of your Trainer, you are permitted to ride for three other Trainers. Please list any other Trainers that you will ride for with you current Trainers permission:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Trainer's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**FREELANCE TRACK WORK RIDERS ONLY**

[i.e. an independent contractor not licensed to an individual trainer] Complete Q.25 to Q.26.

If you are granted a licence, will you undertake to:

- Issue an invoice for any money received from a trainers for track work; and **Agree**
- Retain records of all moneys received and invoices issued for rides undertaken? **Do NOT Agree**

Have you obtained an "Eligible Person" policy with WorkCover Queensland providing you with compensation in the event that you are injured while engaging in trackwork? Yes  No

## Helmet Standards

Pursuant to AR 87 the Australian Racing Board has ordered that -

- (a) The following standards are approved by the Australian Racing Board:
  - (i) AS/NZS 3838 2003
  - (ii) United States (US) ASTM F11 63-01
  - (iii) British Standards (BS) EN 1384/1996 onwards.
- (b) All helmets must be fitted with a nylon interlocking chinstrap clip attachment
- (c) All helmets must be clearly marked with a date of manufacture
- (d) The use of helmets is subject to the conditions of Australian Rule of Racing 87AA.

## Safety Vest Standards

AR.87B.

- (1) Every rider shall when mounted on a horse wear a properly fastened Approved or permitted safety vest the standard of which has been prescribed by Order of the Board. Provided that every such Approved or permitted safety vest shall be in a satisfactory condition and shall have attached to it a manufacturer's label that states that it complies with the relevant standard prescribed by the Board.
- (2) Notwithstanding compliance with subrule (1), no safety vest may be worn in a race, official trial or jumpout unless it is an Approved safety vest. Such Approved Level 1 safety vests are: Hows Racesafe, Ozvest, Racelite Pro, Vipa, Vipa 1, USG Flexi Race and Airowear Swift.
- (3) The Stewards may confiscate or order the satisfactory repair of any safety vest that does not comply with the requirements of subrules (1) and (2).

*Note: Pursuant to AR.87B, the Australian Racing Board has ordered that the following two standards of safety vests only are prescribed: ARB Standard 1.1998 and European Standard EN 13158.*

## **NO OTHER HELMETS OR VEST ARE TO BE WORN**

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Trackwork rider declaration

I, \_\_\_\_\_ Name of applicant

Of \_\_\_\_\_ Residential address

do solemnly and sincerely declare as follows:

- 1. All information that I have provided to the Queensland Racing Integrity Commission ( QRIC) in this application form is true and correct in every particular.
2. I understand that the QRIC will rely upon the information I have provided in this application form for the purpose of determining whether I am an appropriate person to receive a trackwork rider licence.
3. I understand that the QRIC may take disciplinary action against me in the event that the information I have provided in this application is false or misleading in any particular, and that disciplinary action may include the revocation of any licence issued to me.

If you intend to be a freelance trackwork rider, read paragraph 4 and cross out paragraph 5:

- 4. I understand that the QRIC will immediately suspend my licence and take further disciplinary action against me if:
a. I do not take out appropriate policies of insurance including public liability insurance and personal injury insurance; or
b. I undertake trackwork for a trainer without declaring any income derived from this activity to the Australian Tax Office.

If you intend to be employed by a trainer as a trackwork rider, read paragraph 5 and cross out paragraph 4

- 5. I understand that the QRIC will immediately suspend my licence and take further disciplinary action against me if:
a. I ever undertake trackwork for a trainer who has not engaged me as an employee; or
b. I ever undertake trackwork for a trainer without declaring any income derived from this activity to the Australian Tax Office.
6. I have read the Australian Rules of Racing and the Local Rules of Racing ("the Rules of Racing") and it is my obligation as a trackwork rider to update myself in relation to the QRIC's policies and any rule changes and to abide by those policies and rules of racing.
7. I am not currently subject to any disciplinary action initiated by any Principal Racing Authority (PRA) in Australia or overseas and I will immediately inform the QRIC should any PRA in Australia or overseas initiate disciplinary action against me.
8. Privacy and Information:
a. I am aware that the QRIC collates personal information relating to me as part of the process of retaining records of all persons licensed by the QRIC. I consent to the QRIC disclosing and requesting personal information concerning my affairs as a licensee to and from:
i. Authorised employees and agents of the QRIC;
ii. Other State and Federal Government departments and agencies;
iii. Principal Racing Authorities in other states and territories in Australia and elsewhere;
iv. An owner or licensee of a venue at which betting on thoroughbred races is conducted;
v. Racing Australia, and its integrated divisions;
vi. Your public liability insurer and any agent acting on behalf of your insurer; and
vii. WorkCover and providers of insurance in the racing industry.
b. I understand that any person that provides information to the QRIC in compliance with a request made by THE QRIC does so with my consent and is not breaching the Information Privacy Act 2009 (Qld), Privacy Act 1988 (Cth) or any other legislation concerning the protection of information concerning my personal affairs, in complying with the request by the QRIC.
c. I understand that personal information of individuals may be collected or disclosed to third parties by the QRIC in connection with the performance of the QRIC's functions and powers.
9. I consent to the QRIC contacting all licensed totalisator operators and licensed racing bookmakers in Australia and overseas, for the purpose of determining whether I am betting on races. I also consent to those third parties disclosing information to the QRIC about any betting that I engage in.
10. I consent to the QRIC contacting other Australian and overseas Registered Racing Authorities and I consent to those bodies disclosing any information that may be requested at any time by THE QRIC.
11. I acknowledge that the QRIC collates personal information about me as part of its licensing and disciplinary processes and when auditing my performance as a track work rider. I authorise the QRIC to disclose information relating to my disciplinary history in Queensland to other Registered Racing Authorities in Australia and overseas.
12. I understand that if I make misleading statements to the QRIC, that I will be subject to disciplinary action that may result in the revocation of my trackwork rider's licence.

Trackwork Rider's Full Name \_\_\_\_\_ Witnesses Full Name \_\_\_\_\_

Signature of Trackwork Rider \_\_\_\_\_ Signature of Witness \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

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## **Health Assessment Results Form** **Thoroughbred Jockey / Trackwork Rider / Approved Rider** **Harness Driver / Trainer / Stablehand**

**Dear Doctor**

The Queensland Racing Integrity Commission (QRIC) is the regulator of thoroughbred and harness racing in Queensland. Anyone who rides thoroughbred racehorses or drives standardbred racehorses must hold a licence issued by the QRIC. Prior to issuing or renewing any licence, QRIC requires the rider or driver to be assessed by a general practitioner. This assessment will assist the QRIC to assess the risk to the licensee and others, in the event that the licence is issued or renewed. The second page of this document lists a range of conditions which may be associated with increased risk of employment.

A completed health assessment results form signed by a general practitioner, must be submitted to the QRIC to enable consideration to be given to issuing or renewing the rider's or driver's licence.

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To: **QRIC**

Given the medical information provided by the applicant: \_\_\_\_\_  
(insert applicant name)

I believe that this person:

does not appear to be at *significantly increased risk* of sustaining a work-related condition or aggravating an existing condition in undertaking the nominated role

**Or**

is at *slightly increased risk* of sustaining a work-related condition or aggravating an existing condition in undertaking the nominated role

**Or**

is at *moderately to markedly increased risk* of sustaining a work-related condition or aggravating an existing condition in undertaking the nominated role for the following reasons:

**Or**

demonstrates an absolute medical contraindication to participation as a rider/driver for the following reasons:  
\_\_\_\_\_

Is there any additional inquiry/investigation/examination you recommend be undertaken to assess the effective functioning of the applicant in his/her role as a rider/driver?  
\_\_\_\_\_

The applicant has disclosed to me that they are currently taking the following medication / supplements:  
(please list or attach)  
\_\_\_\_\_

**Doctor's Name:** .....

**Address:** ..... **Phone:** .....

**Doctor's Signature:** ..... **Date:** .....

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**List of conditions which may be associated with increased risk in employment or prevent effective functioning in the role of a Thoroughbred Jockey / Trackwork Rider / Approved Rider or Harness Trainer / Driver / Stablehand**

This 'List of Conditions' is only intended to be used by the applicant and assessing medical practitioner as a guide. It is not intended to be a complete or exhaustive list of conditions or characteristics which can affect the risk or effectiveness in undertaking the nominated role.

- Any condition which can result in dizziness and/or unsteadiness or uncontrolled loss of stability including;
- A history of epilepsy
- A history of cerebrovascular disease
- Any condition which can affect level of consciousness
- Other relevant neurological disorder
- Any condition which can affect co-ordination or reaction time
- A history of coronary artery disease
- A history of diabetes where the level of control is insufficient to protect against uncontrolled loss of stability
- A significant uncorrectable visual defect or hearing defect.
- A skin condition adversely affected by heat, humidity or exposure to ultraviolet light.
- Any musculo-skeletal condition which could be adversely affected by significant physical exertion and use of physical force
- Any condition which would affect standing tolerance, walking tolerance, sitting tolerance.
- Any condition which affects strength/range of movement of arms or legs.
- Any condition which affects hand grip
- A respiratory disease associated with shortness of breath or exertion
- Any emotional or psychiatric disorder which could lead to impulsiveness or impaired judgment
- Any condition which affects alertness and concentration
- Any medication which significantly alters physical functioning and mental acuity and judgment.
- A history of substance abuse.
- Any condition or characteristic which would prevent the wearing of protective clothing e.g. helmets, gloves, body protection devices, footwear, and long-sleeved shirts and trousers.

**ASSESSING RISK IN PLACEMENT AT WORK**

'Risk' is an expression of the probability of an undesired event and the likely seriousness of the consequences, if any, which might arise from that event.

'Increased Risk' is the extent to which a known circumstance or activity alters the risk for a particular individual compared with a person who does not have the same condition or characteristic.

The scale below provides means through which a measure of 'Increased Risk' for a particular individual in a given situation can be provided. The scale should be interpreted as follows:

**Slightly Increased Risk** means that the likelihood of injury or aggravation is possible rather than probable but the likely consequences would not be serious.

**Slightly to Moderately Increased Risk** means that injury or aggravation is more likely, but still possible rather than probable and the likely consequences would not be serious.

**Moderately Increased Risk** means that, at this point, the likelihood of injury or aggravation changes from being possible to being probable and the likely consequences, if they occur, are likely to result in significant temporary dysfunction

**Moderately to Markedly Increased Risk** means that the likelihood of injury or aggravation is clearly probable and the consequences are likely to result in significant temporary dysfunction or some level of permanent disability and could have a significant impact on the employee's ability to perform their role

**Markedly Increased Risk** means that the likelihood of injury or aggravation is assessed as being highly probable and the likely consequences will be serious enough to have a permanent impact on the applicant's ability to perform their role.